



**NOMINATION AND SELECTION PROCESS**

The SA Emergency Service Medal and Ministerial Commendation were established in May 2001.

These awards were created to recognise the tireless and extraordinary work of persons contributing to community safety through operational emergency service organisations and associated agencies.

**About the Awards**

The SA Emergency Services Medal (SAESM) is given to an individual who has demonstrated "distinguished and/or meritorious services of the highest order" in recognition of his or her significant contribution to the emergency services in South Australia.

The SAESM award is a full coin Medal set and framed certificate.

The Ministerial Commendation recognises significant effort, bravery or service and is awarded for "meritorious or courageous action".

The commendation is a framed certificate and lapel pin.

**Eligibility:**

All career staff and registered volunteers in the:

- SA Ambulance Service
- SA Country Fire Service
- SA Metropolitan Fire Service
- SA State Emergency Service
- SAFECOM
- Surf Lifesaving SA
- Volunteer Marine Rescue

**Criteria for Awards:**

While it is recognised that most members of Emergency Services deserve recognition for their contributions, these Awards are intended for the few individuals who have gone even further than that "extra mile".

Years of service alone is not normally sufficient justification for an Award. Their personal contribution should in some way be considered to be truly extraordinary.

Acts of bravery may be considered for either Award.

A person may only receive the SA Emergency Service Medal once.

**Process**

SAFECOM is responsible for administering this award process and making recommendations to the Minister.

SAFECOM provides nomination forms to Chief Officers for distribution within their Services. This will usually occur towards the end of June allowing approximately an 8 week period for nominations to be submitted by the agencies.

All nominations must be returned to the Chief Officer's/Chief Executives who ensure sufficient information is provided to support nominations and endorse nominations for the next stage.

The Executive Officer, SAFECOM, distributes all nomination forms to the SAFECOM Awards Committee. The Awards Committee consists of:

- Chief Executive (SAFECOM)
- Chief Officers (CFS, MFS, SES)
- Chief Executive Officer (SA Ambulance)
- Chief Executive Officer (Surf Life Saving SA)
- Manager (VMR)

The Committee evaluates all nominations and provides recommendations to the Minister for Emergency Services.

The awards are presented by the Minister for Emergency Services at a ceremony usually held late November/early December.

**2018 Timetable:**

05/07/18	Nomination forms sent to Awards Committee for distribution amongst agency
07/09/18	Nominations due back to Chief Officer/Chief Executive
21/09/18	Nominations to be forwarded to Chief Executive, SAFECOM
16/10/18	SAFECOM Awards Committee Meet to finalise Nominations
19/10/18	Invitations mailed to recipients and guests
02/11/18	Citations to be reviewed by Chief Officers
19/11/18	Award Ceremony Presentation 3:00pm to 5:00pm at: Venue to be confirmed

Malcolm Jackman  
Chief Executive  
SAFECOM